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 [cvredfoundation.com](http://cvredfoundation.com)

## **Dr. Kevin P. Brissette Memorial Bursary** **for a student entering a health related program**

### **Information**

In 2010, the CVR Educational Foundation established the Dr. Kevin P. Brissette Memorial Bursary with a generous donation from Mrs. Jocelyne Brissette.

Dr. Brissette was one of our well-loved physicians in the Chateaugay Valley at the Barrie Memorial Hospital. He and his wife raised a family and spent many years on their beloved Ormstown farm.

Each year, one bursary of \$1,000 (amount can be increased without prior notice) will be awarded to a student in the graduating class who is pursuing his/her post-secondary studies in a two-year pre-university science program with the aim of entering medicine or any other health science at the university level as well as those students entering a Registered Nursing program or a 3 year health related CEGEP career program. Students apply for the bursary following the criteria and guidelines set out by the CVR Educational Foundation. Applications are subjected to a blind review. Consult [cvredfoundation.com](http://cvredfoundation.com) to find out submission dates and deadline for this bursary. Complete Supplement K or G, depending if you are pursuing 2 year science program or a 3 year CEGEP tech. program.

The Bursary is awarded at the graduation ceremonies at the end of the school year. The recipient receives 2 equal installments (September and January) provided she/he confirms full-time attendance at a post-secondary institution. (If the bursary amount exceeds 2500 \$, it will be disbursed in 4 instalments)

# **The Dr. Kevin P. Brissette Memorial Bursary** **for a student entering a health related program**

## **Criteria**

Dear applicant,

Bear in mind that the following criteria are used by the jury members that will review your submission. Please feel free to show this document to the people who will be writing your letters of reference.

### **1. Letter of Intent (10 points)**

**We have broken down the letter into the components below. If any components are absent from the student's letter, no mark is awarded for that component.**

- Does the applicant have clearly defined goals? (Are the post-secondary goals, program and career path clearly defined?).
- Has the applicant stated what experiences influenced his/her chosen career path? Within this context, the following may be used as examples, if applicable:
  - School life at any level (sports, cultural, leadership).
  - Community life (working for service groups, sports organizations, churches, agricultural organizations).
  - Work experience (part-time and/or summer jobs).
- General presentation (proper letter writing format etc.).
- At the discretion of the evaluator.

### **2. Financial Assessment Form (20 points)**

The applicant must express the need for financial support by completing the **Financial Need Assessment** form. Extenuating circumstances should be detailed if applicable.

### **3. Two Letters of Reference, one from a CVR Educator and one from outside the school milieu (10 points)**

- **Letter of Reference from a CVR Educator**
  - Student's ability as perceived by an educator (Student's character, academic success and how involvement at school has shaped this applicant; i.e. sports, culture, leadership, etc.).
  - Post-secondary academic potential.
  - General work ethic (Student's work habits and attitude).
- **Letter of Reference from outside CVR or the school milieu**
  - Character Reference (General demeanor and work ethic as observed by the author).
- **At the discretion of the evaluator**

### **4. Marks (10 points)**

The applicant must submit a copy of the most recent MEQ (Ministère de l'Éducation et de l'enseignement supérieur du Québec) Record of Achievement as well as a copy of their latest CVRHS report card (Term 2).

# **The Dr. Kevin P. Brissette Memorial Bursary** **for a student entering a health related program**

## **Selection procedures and instructions**

- ◆ The CVR Educational Foundation will call for applications.
- ◆ The application procedures should clearly state that the bursary is open to all CVR students in Secondary 5 who intend to pursue their post-secondary studies in a two-year pre-university science program with the aim of entering medicine or any other health science at the university level as well as those students entering a Registered Nursing program or a 3 year health related CEGEP career program.
- ◆ Application deadline is announced by CVR's Guidance Counselor and on [cvredfoundation.com](http://cvredfoundation.com). Should there be an inadequate number (none or one) of applications; the deadline for applications will be extended to provide an opportunity to encourage participation.
- ◆ CVR's Guidance Counselor will be available to play a role in assisting students in the application process, and in forwarding these applications to the CVR Educational Foundation.
- ◆ The applicant is responsible to complete and submit all the documents (unfolded and no staples) listed in the criteria in a large sealed envelope addressed to: CVR Educational Foundation / The Dr. Kevin P. Brissette Bursary. The envelope can be given to the Guidance Counselor or brought to the CVRHS reception desk. **In addition to the documents listed in the criteria, the applicant is asked to include a copy of his/her letter of acceptance in the program. If the applicant has not yet received an answer at the time of submission, he/she must send it by e-mail to the CVR Ed Foundation (go to [cvredfoundation.com/contact/](http://cvredfoundation.com/contact/) to upload and send your document) when received. This bursary will not be awarded without acceptance in one of the required programs.**
- ◆ The CVR Educational Foundation Coordinator reviews all applications, removes all identifying marks, prepares and submits the applications to the jury for consideration.
- ◆ Each application is reviewed and scored by a jury of 3 members\*. Jury members to include Mrs. Brissette or a member of her family.  
  
*\* It is expected that members excuse themselves in the case of a conflict of interest.*
- ◆ Results of the evaluations are compiled and a recipient is selected.
- ◆ Every year, one Dr. Kevin P. Brissette Memorial Bursary of \$1,000 (amount can increase without prior notice) shall be awarded at the graduation ceremonies at the end of the school year.
- ◆ The CVR Educational Foundation will disburse 2 equal installments (September and January) to the recipient, provided he/she provides proof of full-time studies in the required program in a post-secondary institution. **If the amount becomes greater than 2500 \$, it will be disbursed in 4 instalments**