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The DR Ness Bursary **for students pursuing** **a trade**

The DR Ness Bursary was established in 2024 to encourage students to pursue their education in any trade program. Each year, one 500 \$ bursary will be given to a student pursuing his/her goals in a trade program.

Criteria

Student must enter a trade program leading to a DEP (Diplôme d'études professionnelles).

In addition to the documents listed on the next page, applicants must provide a copy of their acceptance letter in their chosen program.

A member of the CVR Educational Foundation shall review all applications, remove all identifying marks and submit the applications to a jury for consideration.

Each year one bursary of \$500 will be presented to the selected recipient during the graduation ceremony at the end of the school year.

Recipient will receive the bursary in 2 installments : half in September and the half in January, provided she/he confirms full-time attendance in the chosen program. See your Guidance Counselor or www.cvredfoundation.com/apply/ for more information on this bursary and application deadline.

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Criteria

Dear applicant,

Bear in mind that the following criteria are used by the jury members who will review your submission. Please feel free to show this document to the people who will be writing your letters of reference.

1. A letter of intent (20 pts)

Above-average commitment to the task or skill with a desire to improve or learn more. (10 pts)

- Does student explain why he/she is pursuing this career path?
- What experiences influenced their choice?

Originality and sincerity from the student. The student is also encouraged to explain whether he/she had to overcome any types of challenges to achieve their goals. (10 pts)

2. One reference letter from a CVR teacher (10 pts)

Outlining the applicant's overall attitude, work habits, personality, and desire to succeed.

3. One reference letter from a person outside school milieu (10 pts)

Outlining the overall character of the applicant and work ethics. This letter cannot be written by a family member or any NFSB staff member.

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Selection procedures and instructions

- ◆ The CVR Educational Foundation will call for applications.
- ◆ The application procedures should clearly state that the bursary is open to all CVR students in Secondary 5 who are pursuing their studies in a trade program leading to a DEP (Diplome d'études professionnelles)
- ◆ Application deadline is announced by CVR's Guidance Counselor and on cvredfoundation.com. Should there be an insufficient number (none or one) of applications; the deadline for applications will be extended to provide an opportunity to encourage participation.
- ◆ CVR's Guidance Counselor is available to play a role in assisting students in the application process, and in forwarding these applications to the CVR Educational Foundation.
- ◆ The applicant is responsible to complete and submit all the documents (unfolded and no staples) listed in the criteria in a large, sealed envelope addressed to: CVR Educational Foundation / The DR Ness Bursary. The envelope can be given to the Guidance Counselor or brought to the CVRHS reception desk. **In addition to the documents listed in the criteria, the applicant is asked to include a copy of his/her letter of acceptance in the chosen program. If the applicant has not yet received an answer at the time of submission, he/she must send it by e-mail to the CVR Ed Foundation (go to cvredfoundation.com/contact/ to upload and send your document) when received. This bursary will not be awarded without acceptance in the required program.**
- ◆ The CVR Educational Foundation Coordinator reviews all applications, removes all identifying marks, prepares, and submits the applications to the jury for consideration.
- ◆ Each application is reviewed and scored by a jury of 3 members*.
** It is expected that members excuse themselves in the case of a conflict of interest.*
- ◆ Results of the evaluations are compiled, and a recipient is selected.
- ◆ The recipient is announced during the graduation ceremony at the end of the school year.
- ◆ The CVR Educational Foundation will disburse the full amount of the bursary in September to the recipient, when they provide proof of full-time studies in the program they were accepted in.
- ◆ The bursary will be held for a maximum of 2 years, if the recipient decides to postpone his/her studies.