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 [cvredfoundation.com](http://www.cvredfoundation.com)

## **The Osman Family Memorial Bursary** **for trades**

These bursaries were established in 2022 by Mona Osman and April Wells to honor the memory of Mona's parents, Mohamed (Sam) Osman, PhD Mech Eng & Silvia Osman to support Chateaugay Valley Regional High School students in diverse fields of study. Sam and Silvia met in Zurich, Switzerland after Sam was awarded a full scholarship from Cairo University to pursue his doctorate degree in Mechanical Engineering, at the Swiss Federal Institute of Technology. They immigrated to Canada in 1966 where they married and eventually settled in Hemmingford, Qc where they happily raised their family. With Silvia's support and strength, Sam developed a renowned career at Concordia University through teaching and research, while Silvia engaged in many community events, gatherings, and classes.

One bursary of \$625 is awarded to a graduating student pursuing his/her studies in any TRADES PROGRAM. Students apply for these bursaries following the criteria and guidelines set out by the CVR Educational Foundation. Applications are subjected to a blind review by a jury of 3 evaluators. See [www.cvredfoundation.com/apply/](http://www.cvredfoundation.com/apply/) for details of this bursary (2<sup>nd</sup> round).

The bursary is awarded at the graduation ceremony at the end of the school year. The CVR Educational Foundation will disburse 2 equal installments (September and January) to the recipient, provided he/she confirms full-time attendance in a post-secondary institution in the program specified for the bursary they have received.

# **The Osman Family Memorial Bursaries**

## **Criteria for the Trades Bursary**

Dear applicant,

Bear in mind that the following criteria are used by the jury members that will review your submission. Please feel free to show this document to the people who will be writing your letters of reference.

### **1. Letters of Intent (10 points)**

A letter of intent, identifying post-secondary education goals. The student must state what experience(s) influenced his/her chosen career path. Within this context, the following may be used as examples, if applicable:

- School life (sports, cultural, leadership);
- Community life (working for service groups, sports, church or agricultural organizations);
- Work experience (part time and summer jobs)
- Any other relevant information

### **2. Financial Assessment Form (20 points)**

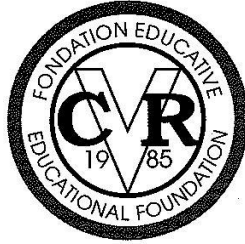
The applicant must express the need for financial support by completing the **Financial Need Assessment** form. Extenuating circumstances should be detailed if applicable.

### **3. Two Letters of Reference, one from a CVR Educator and one from outside the school milieu (10 points)**



- **Letter of Reference from a CVR Educator**
  - Student's ability as perceived by an educator (Student's character, academic success and how involvement at school has shaped this applicant; i.e. sports, culture, leadership, etc.).
  - Post-secondary academic potential.
  - General work ethic (Student's work habits and attitude).
- **Letter of Reference from outside CVR or the school milieu**
  - Character Reference (General demeanor and work ethic as observed by the author).
- **At the discretion of the evaluator**

### **4. Marks (10 points)**

The student must submit the most recent Achievement Record issued by MEES (Ministère de l'Éducation et de l'Enseignement supérieur du Québec) and the latest (Term 2) CVRHS report card. *Both demonstrating an overall average of 75% or higher.*



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### **Selection procedures and instructions**

- ◆ The CVR Educational Foundation will call for applications.
- ◆ The application procedures should clearly state that the bursary is open to all CVR students in Secondary 5 who intend to pursue their post-secondary studies in a TRADES program (if you are registering in a health related trade, you may also apply for the health care bursary but you will not be awarded both bursaries).
- ◆ Application deadline is announced by CVR's Guidance Counselor and on [cvredfoundation.com](http://cvredfoundation.com) (usually in the month of April). Should there be an inadequate number (none or one) of applications; the deadline for applications will be extended to provide an opportunity to encourage participation.
- ◆ CVR's Guidance Counselor will be available to play a role in assisting students in the application process, and in forwarding these applications to the CVR Educational Foundation.
- ◆ The applicant is responsible to complete and submit all the documents (unfolded and no staples) listed in the criteria in a large sealed envelope addressed to: CVR Educational Foundation / The Osman Family Memorial Bursary for trades. The envelope can be given to the Guidance Counselor or brought to the CVRHS reception desk. **In addition to the documents listed in the criteria, the applicant is asked to include a copy of his/her letter of acceptance in the program. If the applicant has not yet received an answer at the time of submission, he/she must send it by e-mail to the CVR Ed Foundation (go to [cvredfoundation.com/contact/](http://cvredfoundation.com/contact/) to upload and send your document) when received. This bursary will not be awarded without acceptance in one of the required programs.**
- ◆ The CVR Educational Foundation Coordinator reviews all applications, removes all identifying marks, prepares and submits the applications to the jury for consideration.
- ◆ Each application is reviewed and scored by a jury of 3 members\*.  
*\* It is expected that members excuse themselves in the case of a conflict of interest.*
- ◆ Results of the evaluations are compiled and a recipient is selected.
- ◆
- ◆ Every year, one Osman Family Memorial Bursary (for trades) of \$625 shall be awarded at the graduation ceremonies at the end of the school year.
- ◆ The CVR Educational Foundation will disburse 2 equal installments (September and January) to the recipient, provided he/she provides proof of full-time studies in the required program in a post-secondary institution.