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The Ness Bursary **for a student graduating from the Universal Program**

Information

In 2011, the CVR Educational Foundation established the Ness Bursary with a generous endowment from Owen Ness.

This Bursary has been set up specifically for students who have successfully followed all the criteria in the Universal Program throughout their five years at CVR.

Mr. Ness was born in Howick and grew up on Terrace Bank Farm. He attended Howick High School and continued his education at Macdonald College, where he earned his B.Sc. in 1952. After further post-graduate studies, he started his lengthy career with Alcan in 1954 until his retirement in 1993.

In Owen Ness' words:

I have heard young people say that they dropped their studies because it was not challenging or it was boring. This program fills that shortfall. The world is much more challenging than it was when I was leaving school and I believe that this program will prepare students for a tough competitive future.

It is my pleasure to offer these bursaries. It is a modest gesture to recognize the community which gave me a great preparation for my career.

Every year, three bursaries of \$1,000 each will be awarded to students in the graduating class who have successfully met the standards of the Universal Program and who are pursuing post-secondary education. Students apply for the bursary following the criteria and guidelines set out by the CVR Educational Foundation. Applications are subjected to a blind review.

The Bursary is awarded at the graduation ceremonies at the end of the school year.

Recipients receive 2 equal installments (September and January) when they provide proof of full-time attendance in a post-secondary institution.

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Criteria

Dear applicant,

Bear in mind that the following criteria are used by the jury members who will review your submission. Please feel free to show this document to the people who will be writing your letters of reference.

1. **Letter of Intent (15 points)**

- Is the letter well written?
- Has student explained what the program has given them?
- Has student demonstrated leadership skills?
- Within this context, the following may be used as examples, if applicable:
 - School life at any level (sports, cultural, leadership, etc.);
 - Community life (working for service groups, sports organizations, churches, agricultural organizations; i.e. 4H, etc.);
 - Does the student have work experience? (part-time and summer jobs)
- Has student been involved, **over and above**, the program requirements?
- At the discretion of the evaluator.

2. **List of Criteria set out in Universal Programme Outline (10 points)**

Please have the authorized person fill in the attestation on the attached Outline. You must have fulfilled all components of the criteria set out in the Universal program.

3. **Two Letters of Reference, one from a CVR Educator & one from outside the school milieu (10 points)**

Letter from a CVR Educator

- Student's ability as perceived by an educator. (Student's character, academic success and how involvement at school has shaped this applicant; i.e. sports, culture, leadership, etc.)
- Post-secondary potential. (Potential for academic success.)
- General work ethic. (Student's work habits.)
- At the discretion of evaluator.

Letter of reference from outside CVR

- Character Reference. (General demeanor and work ethic as observed by the author).
- At the discretion of the evaluator.

4. **Marks (15 points)**

Student must submit a copy of their latest MEES (Ministère de l'Éducation et de l'enseignement supérieur du Québec) Achievement Record and their latest Grade 11 CVR report card (Term 2).

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Selection procedures and instructions

- ◆ The CVR Educational Foundation will call for applications.
- ◆ The application procedures should clearly state that the bursary is open to all CVR students in Secondary 5 graduating class who have successfully met the standards of the Universal Program and who are pursuing post-secondary education.
- ◆ Application deadline is announced by CVR's Guidance Counselor and on cvredfoundation.com. Should there be an insufficient number (none or one) of applications; the deadline for applications will be extended to provide an opportunity to encourage participation.
- ◆ CVR's Guidance Counselor is available to play a role in assisting students in the application process, and in forwarding these applications to the CVR Educational Foundation.
- ◆ The applicant is responsible to complete and submit all the documents (unfolded and no staples) listed in the criteria in a large sealed envelope addressed to: CVR Educational Foundation / The Ness Bursary. The envelop can be given to the Guidance Counselor or brought to the CVRHS reception desk. **In addition to the documents listed in the criteria, the applicant is asked to include a copy of his/her letter of acceptance in a post-secondary program. If the applicant has not yet received an answer at the time of submission, he/she must send it by e-mail to the CVR Ed Foundation (go to cvredfoundation.com/contact/ to upload and send your document) when received. This bursary will not be awarded without acceptance in a post-secondary program.**
- ◆ The CVR Educational Foundation Coordinator reviews all applications, removes all identifying marks, prepares and submits the applications to the jury for consideration.
- ◆ Each application is reviewed and scored by a jury of 3 members*. Jury members include a member of the Ness family.
** It is expected that members excuse themselves in the case of a conflict of interest.*
- ◆ Results of the evaluations are compiled and 3 recipients are selected.
- ◆ Recipients are announced during the graduation ceremony at the end of the school year.
- ◆ The CVR Educational Foundation will disburse 2 equal installments (September and January) to the recipients, when they provide proof of full-time studies in a post-secondary institution.

Universal Program Outline

General Academic Guidelines

- Students must maintain a 75% overall average.
- Students must obtain a final mark of 60% or higher in all subjects.
- Students must continue to follow Français langue d'enseignement and advanced mathematics courses.
- Students must qualify for advanced science in secondary V but are not required to take it.

General Behavior Guidelines

- Students must be respectful of the learning environment and act as positive leaders.
- Students must complete a set number of hours of community service every year (10 in grade 7, 15 in grade 8 and 20 in the senior grades).
- Students must take part in extra-curricular activities.

Program Outcomes

- Upon graduation students will be accredited with English, language of instruction and Français langue d'enseignement.
- Students will be eligible to apply for The Ness Bursary.
- Students will receive a letter of reference stating their different involvements.

I hereby attest that _____ has successfully completed
(student name)
the requirements of the volunteer hours and ECA during the five years in high school as
specified by the Universal Program.

Universal Program Educator

Date
