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## **The Vernon A. Pope Memorial Bursary**

### **Information**

The Vernon A. Pope Memorial Bursary was established in 2008 with a very generous donation by Mrs. Valerie Tait. The bursary is given in memory of Mrs. Tait's father, Mr. Vernon A. Pope, an English teacher at CVR High School.

Prior to his teaching career, he was on the editorial staff of The Family Herald and Weekly Star. Both careers were a creative outlet for his passion in literature, poetry and journalism. CVR's theatrical productions gave him the opportunity to pursue another hobby – electronics – by helping the lighting and audio crews. However, it seems that he's best remembered for his morning arrivals at school on his motorcycle.

Each year, one bursary of \$1000 is awarded to a graduating student who is pursuing post-secondary education in a two-year pre-university science program or a three-year science technology program. The student has kept an overall average of 80% science and math. Students apply for this bursary following the criteria and guidelines set out by the CVR Educational Foundation. Applications are subjected to a blind review by the donor, Mrs. Valerie Tait.

The bursary is awarded at the graduation ceremony at the end of the school year. The CVR Educational Foundation will disburse 2 equal installments (September and January) to the recipient, provided he/she confirms full-time attendance in a post-secondary institution in the required program.

# **The Vernon A. Pope Memorial Bursary**

## **Criteria**

Dear applicant,

Bear in mind that the following criteria are used when your submission is reviewed. Please feel free to show this document to the people who will be writing your letters of reference.

### **1. Letters of Intent (20 points)**

A well-written letter stating the student's intention, desire and expectations in the pursuit of post-secondary studies in the chosen program at the Cégep level. The student must provide a brief resume of activities in which he/she is involved (both inside and outside of school). Work experience may also be included. Please pay particular attention to the structure and content of this letter, as this is an important component in the selection process. This letter should be dated and addressed to: "Mrs. Valerie Tait, c/o CVR Educational Foundation", and be appropriately signed.

### **2. Marks (20 points)**

The student must submit the most recent Achievement Record issued by MEES (Ministère de l'Éducation et de l'Enseignement supérieur du Québec) as well as the latest (Term 2) CVRHS report card. The student must have a minimum of 80% average as follows:  
Grade 10: English, Mathematics 436 and Science 436.  
Grade 11: English, Mathematics 536, Physics and Chemistry.

### **3. Letter of reference from a CVR educator (5 points)**

One letter of reference from a CVR High School educator reflecting the student's school/academic work ethic and potential for academic success.

### **4. Letter of reference from outside the school milieu (5 points)**

One letter of reference from outside CVR High School milieu, providing a character reference from an employer, a community leader or a sport coach (outside of school sports).

# The Vernon A. Pope Memorial Bursary

## Selection procedures and instructions

- ◆ The CVR Educational Foundation will call for applications.
- ◆ The application procedures should clearly state that the bursary is open to all CVR students in Secondary 5 who intend to pursue their studies in a two year pre-university program in Science or a three year science technology career program.
- ◆ Application deadline is announced by CVR's Guidance Counselor and on [cvredfoundation.com](http://cvredfoundation.com). Should there be an insufficient number (none or one) of applications; the deadline for applications will be extended to provide an opportunity to encourage participation.
- ◆ CVR's Guidance Counselor is available to play a role in assisting students in the application process, and in forwarding these applications to the CVR Educational Foundation.
- ◆ The applicant is responsible to complete and submit all the documents (unfolded and no staples) listed in the criteria in a large sealed envelope addressed to: CVR Educational Foundation / The Vernon A. Pope Memorial Bursary. The envelope can be given to the Guidance Counselor or brought to the CVRHS reception desk. **In addition to the documents listed in the criteria, the applicant is asked to include a copy of his/her letter of acceptance in one of the required program. If the applicant has not yet received an answer at the time of submission, he/she must send it by e-mail to the CVR Ed Foundation (go to [cvredfoundation.com/contact/](http://cvredfoundation.com/contact/) to upload and send your document) when received. This bursary will not be awarded without acceptance in the required program.**
- ◆ The CVR Educational Foundation Coordinator reviews all applications, removes all identifying marks, prepares and submits the applications to the donor, Mrs. Valerie Tait, for consideration.
- ◆ Results of the evaluations are compiled and a recipient is selected.
- ◆ The recipient is announced during the graduation ceremony at the end of the school year.
- ◆ The CVR Educational Foundation will disburse 2 equal installments (September and January) to the recipient, provided he/she provides proof of full-time studies in a post-secondary institution in the required program.